

Dear AMC Online Trip Contributor, Reviewer, or Approver:

On Monday, August 13th, an upgraded version of the Online Trip Listing system went live. You will notice changes in this version design to (1) to ensure that the leaders on every listed trip are current AMC members (see note\* below), and (2) to speed and simplify the entry of leader information when posting a trip. These changes were initiated by a volunteer-led taskforce and approved by chapter chairs in 2011.

In the new version, entering the leader information for a trip is more automated than before, thanks to a new database of approved AMC leaders. As soon as you enter three or more characters of a leader's first or last name, the system presents you with a list of approved leaders whose names match what you've typed. You can narrow the list by typing more, or you can simply click on the name you want from the list. The phone and e-mail info for the leader you chose will then automatically be filled in. You'll then be able to edit this information if necessary. If the leader name you're looking for does not appear, contact your committee chair. Co-leader and Registrar information is not part of the upgrade, and will continue to be entered manually as before.

If you have a question or encounter any issues, please send an email directly to the LMVP team at [amclmvp@amc-ny.org](mailto:amclmvp@amc-ny.org), and a team member will respond.

Best wishes, AMC Leader Membership Validation Project Team

\*An introductory note on automatic leader membership validation: In the event that one or more of the leaders listed on a trip have AMC memberships that have or will have expired by the trip end date, they will now automatically receive reminders via e-mail that they need to renew. The first renewal reminder will be sent three weeks in advance of the trip. If at two weeks before a trip, a leader has not renewed, the listing will be taken offline if there is no leader remaining with a valid membership. If there is another valid leader, the name of the leader whose membership is not valid through the trip end date will no longer appear in the listing.